

530-477-6712
Auburn, CA 95602

Marianne Harris
10556 Combie Rd., PMB 6502

General Resume

Qualification Summary

- Twenty-one years as Graphic Artist in print production.
- Eight years in web design and multi-level and ecommerce website production.
- Award winning published writer with articles in nation-wide publications.
- Associates Degree with honors. Medical Terminology Certificate.
- Efficient with both Macintosh and PC platforms.

Experience Summary

Print Production: Designed, layout and typeset several published books and book covers. Created and edited book copy to produce over fifty 100-to-300 page catalogs. Produced 32-36 page bimonthly slick magazine as well as several newsletters, advertisements, t-shirt designs, etc.

Company Image: Created Logos, brochures, business cards, advertisements, fliers, catalogs, etc.

Web Design and Production: Designed and created multi-level websites, including all graphics, navigation, banners, Flash and QuickTime animation, digital photography.

Ecommerce: Designed and produced complete Ecommerce retail store. Created and maintained an ecommerce database of over 400 items. Photographed and processed all product photos.

Office Management: Responsible for all correspondence, bookkeeping, invoicing, payroll, order entry, and customer service. Also created and managed various databases including a 3000 book title database and a 400-item merchandise inventory.

Software Knowledge

Print Production: Adobe InDesign CS2, Quark Xpress, Adobe Pagemaker.

Logo Design and Photo Processing: Adobe PhotoShop CS2 and Illustrator CS2. Macromedia Fireworks MX and Freehand MX. Fractal Design Painter.

Advertisements: MultiAd Creator Pro.

Web Design and Production: Macromedia Dreamweaver MX and Adobe GoLive CS2, Miva Merchant Shopping Cart, Payment Gateways, Access Database Software. Knowledge of HTML code and Cascading Style Sheets.

Multimedia Animation: Macromedia Flash MX, QuickTime VR.

Multimedia Presentations: Adobe Acrobat CS, Microsoft PowerPoint.

Office Management: Microsoft Word and Excel, Intuit QuickBooks Pro, FileMaker Pro.

Miscellaneous: Various softwares for creating panoramas, capturing video, transferring files, etc.

Employment History

Harris Graphics, Owner, Graphic Artist, Auburn, California

Auburn Journal, Graphic Artist, Auburn, California

Harris Construction, Co-Owner & Office Manager, Auburn, California

ShopAtEthics.biz, Online Ecommerce Store, Owner & Creator, Foresthill, California

Redwood Health Services, Internet Production Artist, Santa Rosa, California

APG Trade/Atrium Publishers Group, Lead Graphic Artist, Santa Rosa, California

Crackle Manufacturing, Office Manager, Lake County, California

Paul Tapia Studios, Graphic Artist, Lake County, California

Clear Lake Observer, Graphic Artist, Lake County, California

Education & Training

Sierra College - Associates Degree with Honors

Yuba College - Graphics, English and Creative Writing Curriculum

Santa Rosa College - Graphics and Web Design Curriculum

Samples can be viewed at mharrisgraphics.com